

**LTACC**  
**Board of Directors Meeting Minutes**  
**July 23rd, 2025**

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On July 25th, 2025 the members of the Board of Directors for LTACC met at the Village of Western Springs Board Room, 740 Hillgrove Ave, Western Springs, IL 60558

The meeting was called to order at 10:04 a.m. by BOD Chair Manager Baer as a quorum was physically present. A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs/BOD Chair)  
Village Manager Jack Knight (La Grange/BOD Vice-Chair)  
Village Manager Julia Cedillo (La Grange Park)  
City Administrator Gail Paul (Countryside)  
Chief Paul Klimek (Countryside/OPS Board Chair)  
Executive Director Jim Moldenhauer (LTACC)

Absent was: Director of Finance John Mastandona (Western Springs/LTACC Treasurer)

Guests: Chief Brian Scott (Western Springs)

**Review and approval of meeting minutes**

Manager Knight made a motion to approve the minutes of June 25th, 2025 Regular Session meeting and the June 25th, 2025 Closed Session meeting. Seconded by Administrator Paul. There was no further discussion, and the motion was passed by a unanimous roll call vote.

**Financials**

Financial statements for June 2025 were distributed and reviewed by Director Moldenhauer. Administrator Paul made a motion to approve the financial statements, seconded by Manager Cedillo. There was no further discussion, and the motion passed on a unanimous voice vote.

**Monthly Directors Report**

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on CESSA updates, Statewide Advisory Board updates, State Grant Projects, radio projects, and State/Federal 911 updates.

Manager Knight inquired on the Bill numbers and status for the changed language in the Emergency Telephone Systems Act (ETSA) and discussion was had regarding potential next steps with other municipal groups to support the increase in surcharge. Director Moldenhauer to reach out to Illinois APCO and NENA and distribute to Board members directly.

**Old Business**

**Discussion – Review LTACC Personnel Policy Manual Refresh**

Director Moldenhauer advised there were no updates to provide as a review was still needed by LTACC and member agency staff. Updates pending scheduling availability.

### **Discussion – New Member Agency Application Process**

Director Moldenhauer advised that there were no updates from the previous meeting, outside of new business to be discussed during the meeting. Manager Baer inquired about the financial review from member agency finance directors. As this was still outstanding and in need of further review with the potential approval of the Mission Critical Partner agreement, there were no updates. Administrator Paul inquired if any response was sent to Riverside or Brookfield and Director Moldenhauer confirmed that there was no communication presented. Both Manager Baer and Director Moldenhauer to coordinate and draft communication for Riverside and Brookfield to advise of LTACC status as well as work to refine the scope and intent of the drafted proposals.

### **New Business**

#### **Discussion & Action : Motion to approve Resolution 25-R-03 - Resolution Approving a Professional Services Agreement for Staffing and Building Space Utilization Analysis**

Director Moldenhauer advised that a Professional Services Agreement was obtained from Mission Critical Partners (MCP) based on the previous RFP award. The agreement was reviewed by Attorney Jurusik and minor edits were made with no further comments. Manager Cedillo made a motion to approve resolution 25-R-03 to approve the Professional Services Agreement for Staffing and Building Space Utilization Analysis. Seconded by Administrator Paul. There was no further discussion and the motion passed on a unanimous roll call vote.

### **Adjournment**

Administrator Paul made a motion to adjourn the meeting. Seconded by Manager Cedillo. There was no further discussion and the motion passed on a unanimous voice vote. The meeting adjourned at 10:26 am.

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*Respectfully Submitted for approval by Jim Moldenhauer*

*Approved by Board of Directors 08/27/2025*