

**LTACC**  
**Board of Directors Meeting Minutes**  
**July 24th, 2024**

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On July 24th, 2024, the members of the Board of Directors for LTACC met at the City of Countryside Council Chambers, 803 Joliet Road, Countryside, IL 60525

The meeting was called to order at 10:12 a.m. by BOD Chair Administrator Paul as a quorum was present.

A Roll Call was conducted:

In attendance were: City Administrator Gail Paul (Countryside/BOD Chair)  
Village Manager Ellen Baer (Western Springs/BOD Vice-Chair)  
Village Manager Julia Cedillo (La Grange Park)  
Village Manager Jack Knight (La Grange)  
Chief Sean Gilhooley (Western Springs/OPS Chair)  
Director of Finance John Mastandona (WS/LTACC Treasurer) – *Departed at 10:24*  
Executive Director Jim Moldenhauer (LTACC)

Absent was: None

Guests: None

**Review and approval of meeting minutes**

Manager Cedillo made a motion to approve the minutes of June 26th, 2024, Regular Session meeting. Seconded by Manager Baer. There was no further discussion, and the motion was passed by a unanimous voice vote.

Manager Cedillo made a motion to approve the minutes of June 26th, 2024, Closed Session meeting. Seconded by Manager Knight. There was no further discussion, and the motion was passed by a unanimous voice vote.

**Financials**

Financial statements for June 2024 were distributed and reviewed. Director Moldenhauer advised that there was an increase in the IRMA account this month due to Lauterbach & Amen considering a payment made last fiscal year for coverage in this fiscal year. He also remarked that there was a \$145,000 surplus check received from the State for withheld 911 surcharge funding that will be shown for July's statements. It was briefly discussed at the recommendation of the Operations Board to utilize the surplus for future radio expenditures. Manager Cedillo made a motion to accept & approve the financial statements. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

**Monthly Directors Report**

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the outdoor warning siren automation project, CESSA updates, Statewide Advisory Board updates, and State/Federal 911 updates, and grant funding opportunities/responses. There was no further discussion.

## **Old Business**

### **Village Panic Button Alert**

Director Moldenhauer advised the equipment was received and, in his office, awaiting programming and assignment. Member agencies to provide specific locations as to the placement of buttons for programming and Director Moldenhauer to work to install and draft policy on usage.

### **Future Planning**

Director Moldenhauer advised there were no new updates and no official discussion between agencies has occurred. Updates to follow if they become available.

## **New Business**

### **CAD2CAD and Indoor School Mapping**

Director Moldenhauer advised that he received notification from the State that the Indoor School Mapping grant was fully funded, and a call was scheduled with the State to discuss next steps. Manager Knight inquired if there was any notification to the schools yet. Director Moldenhauer advised that there was not, as to ensure that the project would be funded prior to discussion. As soon as a vendor and paperwork is completed, Director Moldenhauer will reach out to the schools to discuss. There was no official update on the CAD2CAD grant but Director Moldenhauer stated one of the vendors was already in contact for paperwork and it was verbally stated it was approved. Updates to be presented as they are known.

### **Closed Session**

Manager Baer made a motion to enter closed session, not to return to open session for the purposes of:

- A. Collective negotiating matters between LTACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)).

Seconded by Manager Cedillo. There was no further discussion and the motion passed with a unanimous roll call vote. The meeting entered closed session at 10:31 am.

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*Respectfully Submitted for approval by Jim Moldenhauer*

*Approved by Board of Directors 08/28/2024*