

**LTACC**  
**Board of Directors Meeting Minutes**  
**November 29<sup>th</sup>, 2023**

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On November 29<sup>th</sup>, 2023, the members of the Board of Directors for LTACC met at the City of Countryside Council Chambers, 803 Joliet Road, Countryside, IL 60525

The meeting was called to order at 10:06 a.m. by Administrator Paul as a quorum was present.

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs/BOD Vice-Chair)  
Village Manager Julia Cedillo (La Grange Park)  
Village Manager Jack Knight (La Grange) - *Departed the meeting at 10:42 am*  
City Administrator Gail Paul (Countryside/BOD Chair)  
Chief Tim Contois (La Grange Park/OPS Chair)  
Director of Finance John Mastandona (Western Springs/LTACC Treasurer)  
Executive Director Jim Moldenhauer (LTACC)

Absent was: None

Guests: None

**Review and approval of meeting minutes**

Manager Knight made a motion to approve the minutes of the October 18<sup>th</sup>, 2023, Regular Session meeting. Seconded by Manager Cedillo. There was no further discussion, and the motion was passed by a unanimous voice vote.

**Financials**

Financial statements for October 2023 were distributed and reviewed. Manager Cedillo made a motion to accept & approve the financial statements from October 2023. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

**Monthly Directors Report**

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the outdoor warning siren automation project, CESSA updates, Statewide Advisory Board updates, IT projects, LEADS audit, and State/Federal 911 updates.

Manager Cedillo inquired as to the administrative rule 1326 for allowable expenditures to which Director Moldenhauer advised there was some concern at the State level with APCO and NENA, but that LTACC would not be affected by changes to the administrative rules and allowable expenditures.

There was no further discussion.

## **Old Business**

### **Village Panic Button Alert**

Director Moldenhauer advised that there was no additional work done on potential vendors for panic button solutions at the agency level. He inquired the Board about what additional functionality they were seeking and discussed the previously presented RAVE and CrisisGo as solutions. At the direction of the Board, CrisisGo to be explored and agency surveys completed for potential purchase. Director Moldenhauer to coordinate.

## **New Business**

### **Approval of Agreement – Municipal GIS Partners 2024-2025 Maintenance Agreement**

Director Moldenhauer presented the proposed contract for MGP to utilize their GIS services for LTACC and its member communities as it relates to mapping updates for LTACC based software. There was minimal discussion regarding MGP and their functionality for LTACC, which Director Moldenhauer supported the renewal based on agency need. Manager Cedillo made a motion to approve the agreement, seconded by Manager Baer. There was no further discussion and the motion passed on a unanimous voice vote.

### **IRMA 2024 Deductible Discussion**

Director Moldenhauer presented a proposed increase in the LTACC IRMA deductible for 2024 from \$2,500 (base) to \$50,000. Overall, claims history was extremely low, and the hire deductible would generate a larger discount from IRMA. Manager Knight inquired if LTACC could absorb multiple claims if there was an increase in the next year. Both Director Moldenhauer and Treasurer Mastandona advised that the surplus could handle multiple claims. The Board agreed that there was a need for an increased deductible but advised to increase to \$25,000 for the 2024 period and re-evaluating next year. Director Moldenhauer to advise IRMA of the Board's recommendation.

### **2024 Proposed Meeting Schedule**

Director Moldenhauer presented a 2024 proposed meeting schedule for the Board of Directors, with the meetings remaining on the fourth Wednesday of the month at 10:00 am, except for October, November, and December due to conference and holiday conflicts. There was no further discussion and Director Moldenhauer will send calendar invites as placeholders.

### **Adjournment & Closed Session**

Manager Knight made a motion to enter in to closed session, not to return to open session for the purposes of discussion on collective negotiating matters between LTACC and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2(c)(2)), seconded by Manager Cedillo. There was no further discussion and the motion passed by a unanimous roll call vote at 10:33 am.

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*Respectfully Submitted for approval by Jim Moldenhauer*

*Approved by Board of Directors 12/27/2023*