

LTACC
Board of Directors Meeting Minutes
August 23rd, 2023

On August 23rd, 2023, the members of the Board of Directors for LTACC met at the City of Countryside Council Chambers, 803 Joliet Road, Countryside, IL 60525

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs/BOD Vice-Chair)
Village Manager Julia Cedillo (La Grange Park)
Village Manager Jack Knight (La Grange)
City Administrator Gail Paul (Countryside/BOD Chair) – *Arrived at 10:20 a.m.*
Chief Tim Contois (La Grange Park/OPS Chair)
Director of Finance John Mastandona (Western Springs/LTACC Treasurer) – *via phone*
Executive Director Jim Moldenhauer (LTACC)

Absent was: None

Guests: None

The meeting was called to order at 10:10 a.m. by Manager Cedillo as a quorum was present.

Review and approval of meeting minutes

Manager Baer made a motion to approve the minutes of the July 26th, 2023, Regular Session meeting. Seconded by Manager Knight. There was no further discussion, and the motion was passed by a unanimous voice vote.

Financials

Review and Approve Financial Statements

Financial statements for July 2023 were distributed and reviewed. Manager Knight made a motion to accept & approve the financial statements from July 2023. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the Console Replacement process, outdoor warning siren automation project, CESSA Region 8 updates, IT projects, LEADS audit, financial audit, and State/Federal 911 updates.

Manager Cedillo inquired about any concerns with the outdoor warning siren automation project. Director Moldenhauer advised that we were still waiting on equipment and provided a brief overview of the functionality.

There was no further discussion.

Old Business

LTACC DPW / Slack Policy – Draft Presentation

Director Moldenhauer presented a quick update regarding Attorney Jurusik's comments about FOIA retention. He also advised that he had a call with Slack to discuss some application-based tools and costs for LTACC. He also advised he was still waiting on Director Colby's responses to the draft policy.

New LTACC Member Agency Survey Review – Discussion

Director Moldenhauer advised that he compile documents for review at the next meeting, addressing the two-tier approach to potential new members.

Village Panic Button Alert – Updates from RAVE

Director Moldenhauer presented a quote from RAVE in reference to an application-based panic button. There was discussion regarding the functionality, the limits of the system, and what other products may be available. Further discussion was had regarding school safety programs and how they could integrate into LTACC. Director Moldenhauer advised he would follow up and re-present.

New Business

Fire Alarm Concerns

Manager Cedillo brought forward a concern regarding St. Michael's Church, 500 E 31st in La Grange Park. There was an issue brought forward with the property and the responsiveness of Tyco/Johnson Controls, who monitors the fire alarm. As LTACC monitors Tyco/Johnson Controls through their alarm board, there was concerns regarding any variance given to the Church. Director Moldenhauer explained how the system works briefly, and advised that a review of the agreement with Tyco/Johnson Controls as well as addressing concerns with St. Michael's Church would be needed.

Adjournment

Manager Baer made a motion to adjourn the meeting, seconded by Manager Knight. The motion was passed by a unanimous voice vote and the meeting was adjourned at 10:44 am.

Respectfully Submitted for approval by Jim Moldenhauer

Approved by Board of Directors 09/27/2023