

LTACC
Board of Directors Meeting Minutes
July 26th, 2023

On July 26th, 2023, the members of the Board of Directors for LTACC met at the City of Countryside Council Chambers, 803 Joliet Road, Countryside, IL 60525

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs/BOD Vice-Chair)
Village Manager Julia Cedillo (La Grange Park)
Village Manager Jack Knight (La Grange)
Chief Tim Contois (La Grange Park/OPS Chair)
Director of Finance John Mastandona (Western Springs/LTACC Treasurer)
Executive Director Jim Moldenhauer (LTACC)

Absent was: City Administrator Gail Paul (Countryside/BOD Chair)

Guests: None

The meeting was called to order at 10:07 a.m. by Manager Cedillo as a quorum was present.

Review and approval of meeting minutes

Manager Knight made a motion to approve the minutes of the June 21st, 2023 Regular Session meeting. Seconded by Manager Baer. There was no further discussion, and the motion was passed by a unanimous voice vote.

Manager Baer made a motion to approve the minutes of the June 21st, 2023 Closed Session meeting. Seconded by Manager Knight. There was no further discussion, and the motion was passed by a unanimous voice vote.

Financials

Review and Approve Financial Statements

Financial statements for June 2023 were distributed and reviewed. There was minimal discussion regarding upcoming expenditures for the console replacement project. Manager Knight inquired about the net change in FNBC checking for the month. Director Moldenhauer and Treasurer Mastandona advised this was from large payments for budgeted service agreements. Manager Knight made a motion to accept & approve the financial statements from June 2023. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the Console Replacement process, CESSA Region 8 updates, IT projects, and State/Federal 911 updates.

Manager Cedillo inquired about the LEADS audit and the time commitment to that. Director Moldenhauer advised that LEADS Coordinator Seymour has been able to manage the project without issues. There was no further discussion.

Old Business

LTACC DPW / Slack Policy – Draft Presentation

Director Moldenhauer presented updated policy regarding SLACK usage internally and from a DPW Storm Mode perspective. There was discussion from Manager Baer regarding FOIA retention policy. Director Moldenhauer to reach out to Attorney Jurusik for guidance. Manager Knight advised that DPW Director Colby for the Village of La Grange would submit his comments shortly for review. The policies were tabled pending further updates from attorney review and a proposed tabletop exercise with DPW.

New LTACC Member Agency Survey Review – Discussion

Director Moldenhauer rediscussed the new member agency survey review and asked the Board to submit any comments or suggestions. Manager Knight suggested a two-tiered approach, starting with looking at potentially the operations of a prospective agency, seeing if they can be absorbed, and then a more detailed discussion. Board members to review and discussion to continue at future meetings.

Village Panic Button Alert – Updates from RAVE

Director Moldenhauer advised that he received a quote from RAVE to incorporate a mobile panic button for Village Staff on their phones. There was some discussion regarding functionality, application, and cost. Manager Baer expressed concern with not having a physical button versus an app driven activation. Chief Contois also advised that was based on cell phone service. Director Moldenhauer advised that he would follow up with Johnson Controls/TYCO to inquire about a physical alarm system as well as a more detailed presentation regarding RAVE at a future meeting.

New Business

There was no new business brought forward to the Board.

Adjournment

Manager Knight made a motion to adjourn the meeting, seconded by Manager Baer. The motion was passed by a unanimous voice vote and the meeting was adjourned at 10:40 am.

Respectfully Submitted for approval by Jim Moldenhauer

Approved by Board of Directors 08/23/2023