

LTACC
Board of Directors Meeting Minutes
March 28th, 2023

On March 28th, 2023, the members of the Board of Directors for LTACC met at the La Grange Park Village Hall, 447 N Catherine Avenue, La Grange Park, IL 60526

A Roll Call was conducted:

In attendance were: City Administrator Gail Paul (Countryside/BOD Vice Chair)
Village Manager Ellen Baer (Western Springs)
Village Manager Jack Knight (La Grange)
Chief Joe Ford (Countryside/OPS Chair)
Director of Finance David Schutter (Countryside/LTACC Treasurer)
Executive Director Jim Moldenhauer (LTACC)

Absent were: Village Manager Julia Cedillo (La Grange Park/BOD Chair)

Guests: None

The meeting was called to order at 9:01 a.m. by Administrator Paul as a quorum was present.

Review and approval of meeting minutes

Manager Baer made a motion to approve the minutes of the February 28th, 2023 meeting. Seconded by Manager Knight. There was no further discussion, and the motion was passed by a unanimous voice vote.

Financials

Review and Approve Financial Statements

Financial statements for February 2023 were distributed and reviewed. Manager Baer inquired as to the substantial increase in interest investment income to which Treasurer Schutter advised that was due to federal interest rates. Manager Knight made a motion to accept & approve the financial statements from February 2023. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the NG911 grant funding, AT&T ESInet project, Console Replacement process, CESSA Region 8 updates, and professional goals. There was some discussion regarding the State of Illinois ETSA rewrite and allowable expenditures. Director Moldenhauer clarified and would advise of any position papers/further requests as they become available.

Old Business

Village Panic Alarms / Intercom Review

Director Moldenhauer advised that further discussion and review of each member agency's panic/intercom systems was needed. There was discussion regarding auditing and reviewing what was already in place as well as potential systems for future use. Chicago Communications was now brought into the discussion and further updates/proposals to follow.

Draft LTACC Budget Presentation

Director Moldenhauer presented an updated proposed Fiscal Year 2023-24 LTACC Budget for review. Highlights of the proposed budget included differed expenditures for console replacement and server migrations. There was also funding proposed for chair replacement, telecommunicator wellness, portable radios, batteries, and consoles, as well as policy tracking software. Salary costs were also calculated based on anniversary raises per the collective bargaining agreement and increases for professional services and service agreements. Updates to the number of sworn officers were included as well as additional salary considerations based on the most recent staffing updates. Manager Knight inquired as to the increase of assessments in future years. Director Moldenhauer advised that capital repayments would conclude from Countryside. There was further discussion from Treasurer Schutter regarding reducing the fund balance percentage.

As this was an updated presentation, there was no action taken. Director Moldenhauer, Treasurer Schutter and Western Springs Director of Finance John Mastandona will work to make final adjustments and re-present at the next meeting.

New Business

June Meeting Conflict

Director Moldenhauer advised of a potential conflict for the scheduled June meeting (June 28th) and requested the meeting be moved to the week prior (June 21st). There was minimal discussion and it was agreed to move the meeting one week prior than normally scheduled. Director Moldenhauer advised he would send out updated invites.

Adjournment

Manager Baer made a motion to adjourn, seconded by Manager Knight. The motion was passed with a unanimous voice vote and the meeting was adjourned at 9:41 am.

Respectfully Submitted for approval by Jim Moldenhauer

Approved by Board of Directors on 04/25/2023