

**LTACC
Board of Directors Meeting Minutes
December 27th, 2022**

On December 27th, 2022, the members of the Board of Directors for LTACC met remotely as a meeting with a quorum of the public body physically present is not practical or prudent due to the State's Declaration of Disaster due to the impacts of COVID-19. There was confirmation that all members of the board and members of the public can hear & reminder that all motions need to be passed by a roll call vote.

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs)
Village Manager Julia Cedillo (La Grange Park/BOD Chair)
Village Manager Jack Knight (La Grange)
City Administrator Gail Paul (Countryside)
Chief Joe Ford (Countryside/Ops Board Chair)
Director of Finance David Schutter (Countryside/LTACC Treasurer)
Executive Director Jim Moldenhauer (LTACC)

Absent was: None

Guests: None

The meeting was called to order at 9:05 a.m. by Manager Cedillo as a quorum was present.

Public Comment

Manager Cedillo welcomed new Village Manager for the Village of La Grange Jack Knight to the Board of Directors. Manager Knight stated he was looking forward to working with the group.

Review and approval of meeting minutes

Manager Baer made a motion to approve the minutes of the November 22nd, 2022, meeting and November 22nd, 2022 - Closed Session. Seconded by Administrator Paul. There was no discussion, and the motion was then passed by a unanimous voice vote.

Financials

Review and Approve Financial Statements

Financial statements for October 2022 were distributed and reviewed. Director Moldenhauer advised of an error in account 6660 which should have been distributed in account 6600. Administrator Paul made a motion to accept & approve the financial statements from October 2022. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the NG911 grant funding, AT&T ESInet project, and professional goals. He also advised that he was named to the CESSA Region 8 advisory board and that meetings were underway and advised that the State of Illinois Annual Financial Report and LTACC

budget would both be worked on in the coming weeks. Manager Cedillo inquired as to the number of backup laptops LTACC has for remote call taking.

Old Business

Console Replacement Process

Director Moldenhauer presented an RFP from Wold Architect firm for the console replacement process. It had been reviewed and redlined by Attorney Jurusik with some minor changes. There was discussion from Director Moldenhauer regarding the distribution and publication of the RFP. Manager Knight advised he could provide contact information for GMIS to post the RFP as well as the LTACC website and console manufactures directly.

Approval of RAVE Agreement

Director Moldenhauer advised that the RAVE renewal agreement was reviewed, and contact was made with representatives with RAVE regarding the continuation of the contract. There were no reported changes and an agreement for 5 years at an annual cost of \$13,490 would be signed by Director Moldenhauer and Manager Cedillo as previously discussed.

2023 Tentative Meeting Schedule

Director Moldenhauer presented a tentative meeting schedule for the 2023 Board of Directors. There was discussion regarding the dates and a change in the stated location for the City of Countryside. Manager Baer made a motion to approve the 2023 Meeting Schedule, seconded by Administrator Paul. The motion was approved by a unanimous voice vote.

New Business

Engagement Letter with Klein, Thorpe, and Jenkins LTD

Director Moldenhauer distributed an updated engagement letter to retain Klein, Thorpe, and Jenkins as an attorney for LTACC. Manager Paul inquired as to the increase per hour. Director Moldenhauer advised that there hasn't been an increase since 2020 and it was an increase of \$5 an hour. Manager Baer made a motion to approve the agreement with KTJ, seconded by Administrator Paul. The motion was approved by a unanimous voice vote.

Adjournment

Administrator Paul made a motion to adjourn the meeting. Seconded by Manager Knight. The motion was passed by a unanimous voice vote and the meeting was adjourned at 9:32 a.m.

Respectfully Submitted for approval by Jim Moldenhauer

Approved by Board of Directors on 01/24/2023