

LTACC
Board of Directors Meeting Minutes
November 22nd, 2022

On November 22nd, 2022, the members of the Board of Directors for LTACC met at the La Grange Park Village Hall, 447 N Catherine Avenue, La Grange Park, IL 60526

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs)
Village Manager Julia Cedillo (La Grange Park/BOD Chair)
City Administrator Gail Paul (Countryside)
Acting Village Manager Charity Jones (La Grange)
Chief Joe Ford (Countryside/Ops Board Chair)
Director of Finance David Schutter (Countryside/LTACC Treasurer)
Executive Director Jim Moldenhauer (LTACC)

Absent was: None

Guests: None

The meeting was called to order at 9:06 a.m. by Manager Cedillo as a quorum was present.

Public Comment

None

Review and approval of meeting minutes

Acting Village Manager Jones made a motion to approve the minutes of the October 18th, 2022, meeting and October 18th, 2022 – Closed Session. Seconded by Administrator Paul. There was no discussion, and the motion was then passed by a unanimous voice vote.

Financials

Review and Approve Financial Statements

Financial statements for September 2022 were distributed and reviewed. Administrator Paul made a motion to accept & approve the financial statements from September 2022. Seconded by Manager Baer. The motion was then passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the NG911 grant funding, AT&T ESInet project, and professional goals. He also advised that he was named to the CESSA Region 8 advisory board to which he explained the expected role to the Board. There was no further discussion.

Old Business

Console Replacement Process

Director Moldenhauer advised that he was in the process of discussion with various companies for new console furniture and that Wold Architect was contacted to provide an RFP which they should have by the end of the month. Director Moldenhauer advised that he would provide updates as they became available.

New Business

Approval of RAVE Agreement

Director Moldenhauer presented a renewal agreement with RAVE Mobile Safety for the continued usage of the messaging software and Smart911 applications in the dispatch center. The current agreement expires 01/30/2023. It was presented and recommended at the Operations Board to renew for a 5-year term. There was discussion regarding the contract with RAVE versus the renewal agreement and making sure that nothing had changed. Director Moldenhauer advised that he would reach out to RAVE for an updated contract/service agreement and review the language with an attorney for consistency or changes to the agreement.

2023 Tentative Meeting Schedule

Director Moldenhauer presented a tentative meeting schedule for the 2023 Board of Directors. There was discussion regarding the rotation of Chairpersons and meeting times. Administrator Paul requested that meetings be moved from Tuesday at 9:00 am to Wednesday at 10:00am during her rotation as Chair. Director Moldenhauer advised he would make the changes and present a revised meeting list at the December meeting.

Manager Baer also discussed the LTACC Treasurer position with the Board. Currently, Countryside Director of Finance David Schutter is completing the term assigned to former Director of Finance Larry Noller from La Grange Park who resigned during the May 2022 meeting. The next rotation based on the LTACC Bylaws should go to Western Springs and their new Finance Director. There was discussion and it was agreed that in May 2023, Director of Finance from Western Springs John Mastandona be installed as LTACC Treasurer.

Manager Baer also advised that in review of the LTACC bylaws, there were some differences in schedules for meetings versus what was in practice. Director Moldenhauer advised a review of the bylaws could be completed to make sure operations were consistent.

Adjournment and Closed Session

Administrator Paul made a motion to enter closed session and not to return to open session for the purposes of discussion and taking no action on the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. (5 ILCS 120/2(c)(1)). Acting Manager Jones seconded the motion. The motion was passed with a unanimous voice vote and closed session was entered into at 9:49 am.

*Respectfully Submitted for approval by Jim Moldenhauer
Approved December 27th, 2022 by the Board of Directors*