

LTACC
Board of Directors Meeting Minutes
September 27th, 2022

On September 27th, 2022, the members of the Board of Directors for LTACC met at the La Grange Park Village Hall, 447 N Catherine Avenue, La Grange Park, IL 60526

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs)
Village Manager Julia Cedillo (La Grange Park/BOD Chair)
City Administrator Gail Paul (Countryside)
Acting Village Manager Charity Jones (La Grange)
Chief Joe Ford (Countryside/Ops Board Chair)
Executive Director Jim Moldenhauer (LTACC)

Absent was: Director of Finance David Schutter (Countryside/LTACC Treasurer)

Guests: None

The meeting was called to order at 2: 38 p.m. by Manager Cedillo as a quorum was present.

Public Comment

None

Review and approval of meeting minutes

Administrator Paul made a motion to approve the minutes of the August 23rd, 2022 meeting. Seconded by Acting Manager Jones. There was no discussion, and the motion was then passed by a unanimous voice vote.

Financials

Financial statements for July 2022 were distributed and reviewed. Administrator Paul made a motion to accept & approve the financial statements from July 2022. Seconded by Acting Manager Jones. Administrator Paul did note that the line item for part-time salary was at zero to which Director Moldenhauer advised that salaries were looped together in the main account. He then advised he would reach out to Lauterbach & Amen to make the change and separate the two out. The motion was then passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the NG911 grant funding, AT&T ESInet project, and professional goals, including the completion of the RPL certification and appointment of an administrative lead telecommunicator.

Old Business

Telecommunicator Wellness – La Grange Gym Usage

Director Moldenhauer presented a policy and waivers for review from the Board for telecommunicator use of the Village of La Grange fitness facility. Administrator Paul advised on some grammatical and typographical errors to

which Director Moldenhauer would amend. There was also discussion on if there should be on-duty usage. Director Moldenhauer advised that many of the telecommunicators will walk in the lower level or outside during breaks and the fitness facility would be in place of that. There was also some modification to the language of the waiver forms. Additional discussions were had regarding the annual clearance from a physician and who would track said information. Both Director Moldenhauer and Acting Manager Jones would re-evaluate both IRMA and Village of La Grange policy to determine if annual clearance was needed. Director Moldenhauer stated a revised policy with recommended changes would be presented at the next meeting.

New Business

Purchase Approval – VHF Radio Replacement

Director Moldenhauer presented a request to replace two VHF base radios for fire dispatch. He advised that the equipment was not functioning properly, has reached end of life, and is needed to have continued operations both within LTACC's fire departments and interoperability for outside agencies. Funding for this request would be from savings from budgeted items that were grant funded. Manager Baer made a motion to approve the expenditure with an amendment to the current budget. Seconded by Administrator Paul. The motion was then passed by a unanimous voice vote.

Console Replacement Process

Director Moldenhauer advised that he was in the process of discussion with various companies for new console furniture and was looking for guidance on the process. There was discussion on the RFP process and what was needed. It was recommended to reach out to Wold Architect, the original designers for LTACC for assistance with the process and to see what they could provide.

Future Meetings

Manager Cedillo advised that the next Board meeting was scheduled for the third Tuesday of October (October 18th) and would be at 9:00 a.m. Director Moldenhauer advised that meeting invites would be distributed for the remaining calendar year.

Adjournment and Closed Session

Administrator Paul made a motion to enter closed session and not to return to open session for the purposes of discussion and taking no action on the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. (5 ILCS 120/2(c)(1)). Acting Manager Jones seconded the motion. The motion was passed with a unanimous voice vote and closed session was entered into at 3:27 pm.

*Respectfully Submitted for approval by Jim Moldenhauer
Approved by Board of Directors on 10/18/2022*