

LTACC
Board of Directors Meeting Minutes
August 23rd, 2022

On August 23rd, 2022, the members of the Board of Directors for LTACC met remotely as a meeting with a quorum of the public body physically present is not practical or prudent due to the State's Declaration of Disaster due to the impacts of COVID-19. There was confirmation that all members of the board and members of the public can hear & reminder that all motions need to be passed by a roll call vote.

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs)
Village Manager Julia Cedillo (La Grange Park/BOD Chair)
City Administrator Gail Paul (Countryside)
Acting Village Manager Charity Jones (La Grange)
Director of Finance David Schutter (Countryside/LTACC Treasurer)
Chief Joe Ford (Countryside/Ops Board Chair)
Executive Director Jim Moldenhauer (LTACC)

Absent were: None

Guests: None

The meeting was called to order at 1:04 p.m. by Manager Cedillo as a quorum was present.

Public Comment

None

Review and approval of meeting minutes

Administrator Paul made a motion to approve the minutes of the July 26th, 2022 meeting. Seconded by Manager Baer. Administrator Paul did note a correction in the minutes and Director Moldenhauer advised the change would be made on the final draft. The motion was then passed by a unanimous voice vote.

Financials

Financial statements for June 2022 were distributed and reviewed. Administrator Paul made a motion to accept & approve the financial statements from June 2022. Seconded by Manager Baer. The motion was passed by a unanimous voice vote.

Monthly Directors Report

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the NG911 grant funding, AT&T ESInet project, and professional goals, including the appointment of an administrative lead telecommunicator.

Manager Cedillo requested clarification as to who would be assisting in the process for the administrative lead telecommunicator selection process. Director Moldenhauer advised that he would be reaching out to La Grange Park Assistant Village Manager Jarr and Chief Ford to assist. Manager Baer requested a possible timeframe for

appointment and Director Moldenhauer advised shortly after the interviews in early September that a decision should be made.

Old Business

Telecommunicator Wellness – La Grange Gym Usage

Director Moldenhauer advised that he was in communication with IRMA in reference to the telecommunicators utilizing the workout facility in the La Grange Fire Department. He also spoke with Chief Vavra who also reached out to IRMA and found no issues with the request provided there was adequate training and waivers completed by staff. Director Moldenhauer advised he would finalize the policy and work with IRMA and the Village of La Grange to develop forms/training for those that wish to use the facility.

New Business

Keyholder Audit

Director Moldenhauer presented a request to begin utilizing Frontline Public Safety Software to record keyholder information for buildings/businesses in the community. A standardized form was presented, and discussion was had regarding the benefits and need for a central keyholder place. Director Moldenhauer advised he would work with the communities in updating their files. Acting Manager Jones did remark that the Village of La Grange is moving to another business license system and requested that integration with Frontline be explored. Director Moldenhauer advised he would reach out to Frontline to discuss.

Adjournment and Closed Session

Manager Baer made a motion to enter closed session and not to return to open session for the purposes of discussion and taking no action on the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. (5 ILCS 120/2(c)(1)). Administrator Paul seconded the motion. The motion was passed with a unanimous roll call vote and closed session was entered into at 1:28 pm.

*Respectfully Submitted for approval by Jim Moldenhauer
Approved by Board of Directors on 09/27/2022*