

**LTACC**  
**Board of Directors Meeting Minutes**  
**June 21st, 2022**

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On June 21st, 2022, the members of the Board of Directors for LTACC met at the La Grange Park Village Hall, 447 N Catherine Avenue, La Grange Park, IL 60526

A Roll Call was conducted:

In attendance were: Village Manager Ellen Baer (Western Springs) – *Arrived at 9:05 a.m.*  
Village Manager Julia Cedillo (La Grange Park/BOD Chair)  
City Administrator Gail Paul (Countryside)  
Village Manager Andrianna Peterson (La Grange)  
Director of Finance David Schutter (Countryside/LTACC Treasurer)  
Chief Joe Ford (Countryside/Ops Board Chair)  
Executive Director Jim Moldenhauer (LTACC)

Absent were: None

Guests: None

The meeting was called to order at 9:02 a.m. by Manager Cedillo as a quorum was present.

**Public Comment**

None

**Review and approval of meeting minutes**

Administrator Paul made a motion to approve the minutes of the May 24th, 2022 meeting. Seconded by Manager Peterson. The motion was then passed by a unanimous voice vote.

**Financials**

Financial statements for April 2022 were distributed and reviewed. Director Moldenhauer advised that the prepaid expense was related to payroll for April and not for IRMA contributions. Treasurer Schutter also noted that the contributions for Countryside were above what was budgeted. Director Moldenhauer advised that part of those contributions should have been applied as recapture/capital funds. Administrator Paul commented that the account should be changed to no longer reflect Brookfield due to NetWest funding. Director Moldenhauer stated he would make the changes with Lauterbach & Amen. Administrator Paul made a motion to accept & approve the financial statements from April 2022. Seconded by Manager Peterson. The motion was passed by a unanimous voice vote.

**Monthly Directors Report**

Executive Director Moldenhauer reviewed the monthly Director's report. Updates were given on staffing and recruitment, the backup center, reports on EMD calls, continuing education, and incident clarification forms. Monthly statistics were also provided for calls for service, administrative, and 911 phone calls including a breakdown of calls generated from within LTACC versus officer initiated. Director Moldenhauer also provided updates on the new Tyler software upgrade, and website implementation.

Manager Cedillo also discussed the weather event in La Grange Park and the positive response from LTACC. Director Moldenhauer also praised the telecommunicators on duty and advised of call stats during the event. There was

further discussion regarding storm and emergency operations during large scale events. Manager Baer discussed the option of having additional call taking staff from member communities during known large scale events to alleviate the non-critical calls away from the dispatch center. Chief Ford and Director Moldenhauer discussed possible logistics behind the idea. Manager Peterson also advised that CERT teams could also be an option. Director Moldenhauer advised that all considerations would be looked at for operational effectiveness.

### **Telecommunicator Staffing**

Director Moldenhauer presented an update on the recruitment process and status in the monthly directors' report. One candidate had started training this week and another was in the process. The successful completion of training for those two candidates would bring LTACC up to full staff.

### **New Business**

#### **Resolution 2022-R-02 – IRMA Delegates**

Director Moldenhauer brought forward a resolution for approval naming himself as the authorized delegate and claims coordinator for the Intergovernmental Risk Management Agency (IRMA) and LTACC Treasurer Schutter as the authorized alternate for IRMA. A motion was made by Manager Peterson to approve the resolution, seconded by Administrator Paul. The motion passed with a unanimous voice vote.

### **Adjournment**

Administrator Paul made a motion to adjourn the meeting. Seconded by Manager Baer. The motion was passed by a unanimous voice vote and the meeting was adjourned at 9:49 a.m.

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*Respectfully Submitted for approval by Jim Moldenhauer  
Approved by Board of Directors on 07/26/2022*